

*****Monday, July 10, 2017, at 9:00 a.m.,** Commissioners met in regular session with Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, and Deputy Clerk Michelle Rohrwasser. Chairman Dinning was out of the office tending to other matters.

Commissioner Kirby moved to appoint Commissioner Pinkerton Acting Chairman in the absence of Chairman Dinning. Commissioner Pinkerton second. Motion passed unanimously.

County resident Marty Martinez and Blue Sky Broadcasting Mike Brown were in attendance of the meetings off and on throughout the day.

9:00 a.m. Road and Bridge Department Superintendent Clint Kimball joined the meeting to give his departmental report. Mr. Kimball presented a written report.

Mr. Kimball said he has finished some dust abatement and has more to do, but when that occurs is dependent on Oxford Inc.'s schedule. Repairs to Westside Road will start soon. Mr. Kimball said he has a meeting with the Federal Emergency Management Agency (FEMA) again on July 12th to primarily discuss Atkins Canyon and liability will largely be talked about. FEMA is also considering the thought of other funding avenues as usually they request payment up front followed by reimbursement, but these emergency projects cost a lot of money.

Acting Chairman Pinkerton asked how many residents are affected by the Atkins Canyon slide. Mr. Kimball said he doesn't have that information, but it is an inconvenience for those residents. Mr. Kimball said the Madsons are willing to work with Road and Bridge on the property matter in relation to the slide. Road and Bridge will submit for an emergency permit to remove trees from the creek in the area now that this work has been approved by Fish and Wildlife Service, Idaho Department of Fish and Game, Idaho Department of Lands, etc.

Mr. Kimball spoke of the gravel pit located at Turner Hill Road in that he was interested in reopening the pit and questioned whether or not Commissioners have to hold a public hearing for this intended use. Mr. Kimball mentioned the possibility of Commissioners writing a letter of compliance so he is running that thought by County Civil Attorney Tevis Hull. Mr. Kimball said he doesn't know if the pit located in Moyie Springs had ever gone through Planning and Zoning as the pit was in existence before Planning and Zoning was formed. Permits for the Fitzpatrick pit out near Cow Creek cannot be located. Mr. Kimball mentioned other pits he would like to use that are grandfathered and he has documentation on them. On the maps they are listed as Boundary County gravel pits. Mr. Kimball said the Turner Hill Road pit probably hasn't been used in 30 or more years and the county has had it for 62 years, but no one can remember it. Mr. Kimball said he received verbal permission to lease approximately 10 acres from the Idaho Department of Lands and he will probably have enough material for the emergency work.

Mr. Kimball continued discussion on emergency work and said he is at the point of having a plan and documents containing drawings, and he explained what needs to be done on the Westside Road, Snow Creek and Caribou Creek bridges, etc. Mr. Kimball mentioned needing riprap. Commissioner Kirby asked what Commissioners need to do to furnish this material. Mr. Kimball replied that Commissioners need to get approval from Attorney Hull to write letters of compliance stating that the rock pits he had just previously mentioned are existing rock pits, etc. There would not be too much impact to the residents and the use would not be daily.

Mr. Kimball mentioned a matter pertaining to the Duarte's pit and how this pit has gone through the Planning and Zoning process. Mr. Kimball said he thinks Mr. Duarte split off a piece of this parcel for his residence, which altered the parcel number so the parcel number on the pit's permit does not exist.

Mr. Kimball informed Commissioners that he needs Northwest Academy/Ascent to offer the county more right-of-way for the Ruby Creek Bridge #2 project and if he can't get that, he will need to change the project's plans.

There is approximately \$17,000 available for dust abatement, according to Mr. Kimball. The cost for this material had been \$450 per ton. Mr. Kimball said having a nice heavy residual is a factor in the dust abatement application. Acting Chairman Pinkerton questioned if the county is looking at a reduction by half for dust abatement for this year. Mr. Kimball said yes, that is right. Acting Chairman Pinkerton said people need to understand that the county has had serious winter and spring weather and funds have run short, but that this is not going to happen every year. A press release should be posted to explain the impacts to the budget as a result of damage caused by the recent bad winter and spring and lack of Secure Rural Schools Act (SRS) funds as well as the effects to the usual expenditures. Commissioners said we all have to get through this. Acting Chairman Pinkerton said to give the county's public information officer the facts and figures and let him develop a press release. Mr. Kimball said people do not understand where Road and Bridge funding comes from and that the Road and Bridge services are not the same as where some of the residents may have once lived. Acting Chairman Pinkerton said people need to understand that they might not receive dust abatement as it might need to be used for the emergency projects, etc.

Those present discussed logging projects in general and how some of the log truck drivers on these projects drive too fast on the roads causing dangerous conditions and dust issues.

Commissioner Kirby moved to approve the minutes of June 19 & 20, 2017. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Acting Chairman Pinkerton mentioned the job position Mr. Kimball would like to have advertised. Acting Chairman Pinkerton said this position will be announced as a full-time, 40 hours per week position and Commissioners would like for Mr. Kimball to seriously consider having someone in the office five days per week, eight hours per day. Mr. Kimball questioned what is a newly hired person to say when answering the phone if they are the only person in the office? Acting Chairman Pinkerton said this person will need training, but the schedule doesn't need to remain four days per week, 10 hours day after training is done. Commissioners don't want to announce this job as 40 hours per week in four, ten hour days, according to Acting Chairman Pinkerton. Listing the position the way Commissioners would prefer allows for flexibility. Mr. Kimball said during winter and spring snow removal there had been phone coverage on Fridays and weekends.

The meeting with Mr. Kimball ended at 9:47 a.m.

Commissioner Kirby moved to sign Certificates of Residency for Gail Perry, Tina Redding, Devin Dix, and Amanda Smith. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Commissioners were informed that the minutes of June 12 & 13, 2017, needed to be amended to include a statement at the beginning that Commissioners did not meet the week of June 5 & 6, 2017, due to the Idaho Association of Counties Commissioners and Clerks Conference.

Commissioner Kirby moved to approve amended minutes of June 12 &13, 2017. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Commissioner Kirby moved to approve the transfer of the old gambling machines to the Boundary County Museum once ownership of the machines has been determined. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Commissioner Kirby moved to ratify the signing of the letter to the United States Environmental Protection Agency regarding the Kalispel Tribe's request to de-designate its reservation to be a Class I air quality area under the Clean Air Act's prevention of significant deterioration program. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

10:00 a.m., Commissioners held a public tax deeded real property auction to sell three parcels. Present were: Acting Chairman LeAlan Pinkerton, Commissioner Walt Kirby, Deputy Clerk Michelle Rohrwasser, Chief Deputy Treasurer Jenny Economu, Ron Sukenik, Kevin Merrifield, Marty Martinez, and DeAnna Galbraith. The auction was recorded.

Acting Chairman Pinkerton reviewed the procedures for the auction and started with auctioning off the first parcel.

The first property is parcel #RPB0240054A06AA and the former owner is Bonners Ferry Lumber Company. The minimum bid amount for this parcel is \$5,557.73. No one bid on this property.

The second property is parcel #RPB0120015004AA and the former owner is Emma and Merrill Wright. The minimum bid amount for this parcel \$10,237.55. No one bid on this property.

The third and last property is parcel #RPB0240001009AA and the former owner is Karen A. Bonneville. The minimum bid amount for this parcel is \$4,011.13. No one bid on this property.

Acting Chairman Pinkerton said since no bids were received, Commissioners now have the option to entertain offers on the properties.

Kevin Merrifield offered \$50.00 for parcel #RPB0240054A06AA, DeAnna Galbraith offered \$50.00 for parcel # RPB0120015004AA, and Ron Sukenik offered \$50.00 for parcel # RPB0240001009AA. Commissioners accepted all three offers.

The auction ended at 10:17 a.m.

Commissioners reviewed claims for payment. Fund totals are as follows:

Current Expense	\$28,485.77
Road & Bridge	29,019.12
Airport	4,124.16
District Court	10,026.46
Fair, County	47,500.00
Justice Fund	72,618.65
911 Funds	1,277.12

Health District	14,107.50
Indigent & Charity	8,231.73
Parks and Recreation	5,899.39
Revaluation	1,774.27
Solid Waste	32,456.29
Tort	100,614.85
Veterans Memorial	7,777.61
Weeds	874.09
Restorium	16,285.94
Waterways	25.98
Juvenile Probation, Lottery	391.99
Grant, Boat Safety	637.00
Grants, Fire Mitigation	19,730.58

TOTAL \$401,858.50

Trusts

Auditor's Trust	\$ 105.03
Driver's License Trust	10,484.00
Magistrate Trust	29,521.39
Indigent Reimbursements	12,425.39
Motor Vehicle Trust	157,438.33
Sheriff's Trust Fund	442.00

TOTAL \$210,416.14

GRAND TOTAL \$612,274.64

Citizens are invited to inspect detailed records on file in the Courthouse (individual claims & Commissioners' allowance & warrant register record 2016-2017).

10:30 a.m., Commissioner Kirby moved to recess as the Boundary County Board of Commissioners and reconvene as the Boundary County Board of Equalization. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

10:30 a.m., Commissioners continued the Board of Equalization appeal hearing for parcel #RP60N02W347911A owned by Brian and Susan Hotaling. Present were: Acting Chairman Pinkerton, Commissioner Walt Kirby, Deputy Clerk Michelle Rohrwasser, Assessor David Ryals, Appraiser Jackie Allen, Appellant Susan Hotaling, the appellant's son Joshua Hotaling, Marty Martinez, and Brian Ludlow. The proceedings were recorded. Acting Chairman Pinkerton reviewed the procedures for the remaining portion of the hearing and administered the oath to those giving testimony.

Acting Chairman Pinkerton asked for an update on the matter. Ms. Allen said after looking at an aerial photo of the property she felt the one acre portion of the parcel listed as Other Rural Land should have received the same designation as the other three acres in this category as it is located in a flood zone so she made arrangements to make that adjustment. Ms. Allen said she also removed insulation and heat

from the cabin and this equates to a 2% reduction in property values. The description for the cook stove was amended and Ms. Allen said she was a bit confused about the masonry as it is pretty much obsolete these days. The mention of masonry is accurate as it is there, but it doesn't really add value to the home. Not much could be done with the home itself as it is at a fair appraisal and a rating of average minus is as low a rating as it can go. Ms. Allen said a 2% reduction is the best she can see. Assessor Ryals had no additional statements. Ms. Allen said she didn't visit the property, but she did look at the aerial and she didn't like the way the property measured up on the aerial the first time when it was appraised by someone else so she made adjustments.

Appraiser Monica Tompke joined the meeting at 10:37 a.m.

Ms. Hotaling said she understands that "Other Rural Land" is being changed from three acres to four acres and she appreciates that. The correction on the stove should also reflect a combination range and Ms. Hotaling said she sees that now. Ms. Hotaling said it all sounds good to her, but her only concern is that it sounds like what was said last week, which is that this increase is due to the state, but the value has increased 11% two years in a row. Ms. Hotaling said it sounds like it was a blanket increase, but it seems like an increase of that much in two years is a lot in such a short amount of time. If the county needs to increase the value 15%, other than minor corrections for which she was thankful for, she still feels the parcel is overvalued. Assessor Ryals said there are two parts to this; a physical inspection which develops replacement cost and market, which is used to depreciate the value to a market level. Every year sales are monitored to see where the county is at as far as values. This year the market is growing and there is an average increase of 15%. Everyone saw an increase of 20% and older properties saw more of this increase as the market tends to favor the older homes. Assessor Ryals said he doesn't know what the market will do next year. Ms. Hotaling questioned the change being due to only the market, not based on an appraisal or anything the homeowner did.

Acting Chairman Pinkerton said the state has set those values and the county has no control in that, but all property owners in the county face the same thing. Assessor Ryals said the county is to make sure the value is as accurate as possible. Acting Chairman Pinkerton said Commissioners need to come to a final decision today and if the homeowner disagrees with that decision, they have the ability to appeal the Board of Equalization's decision to State Board of Board of Tax Appeals.

Ms. Hotaling questioned if there is a limit as to how much the state can raise value. Can the state say that, for some reason, everyone wants to move to north Idaho so the state raises values 30% or so for that one year? Assessor Ryals said there is no limit as the county is required by law to be within 90% to 110% of the market, so the equity in the property is greater, but the tax bill will not increase accordingly as budgets are limited to 3% per year. If values come down and are cut in half due to market, a property owner will see an increase as county budgets increase. If a property owner sees a 20% increase in value, that doesn't mean they will see a 20% increase in taxes. Even with no value increase a property owner may still see an increase due to a taxing district budget increase. Assessor Ryals said the takeaway is that the property is worth more.

Commissioner Kirby moved to accept the adjustments made by the Assessor's Office, for parcel #RP60N02W347911A owned by Brian and Susan Hotaling, as submitted today resulting in a 2% reduction in value. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

The Board of Equalization appeal hearing for parcel #RP60N02W347911A owned by Brian and Susan Hotaling ended at 10:50 a.m.

Ms. Allen left the meeting.

10:50 a.m., Commissioners continued the Board of Equalization appeal hearing for parcel #RP008300000140A owned by Brian Ludlow. Present were: Acting Chairman LeAlan Pinkerton, Commissioner Walt Kirby, Deputy Clerk Michelle Rohrwasser, Assessor David Ryals, Appraiser Monica Tompke, Susan Hotaling, Joshua Hotaling, Marty Martinez, and Appellant Brian Ludlow. Acting Chairman Pinkerton administered the oath to those giving testimony. The appeal hearing was recorded.

Acting Chairman Pinkerton said the Assessor's Office was tasked with visiting Mr. Ludlow's property. Assessor Ryals said Chief Deputy Assessor Tracy Golder spent time with Mr. Ludlow on Thursday and there was an understanding and the resulting consensus was that value wasn't the issue, but more so the reporting in which the property owner wanted certain conditions of the property listed in the county file. Mr. Golder made adjustments and although those changes didn't adjust value, those adjustments are on record. Assessor Ryals said these were notations to the file, but they did not represent adjustments in value.

The appraiser went to meet with Mr. Ludlow to understand what he wanted and the feeling is that this was accomplished. Mr. Ludlow wanted the deficiencies noticed in the file and the overall condition was reduced from average to fair, which is now a part of the record. This change did not affect value, but it did add information to the record.

Mr. Ludlow said he appreciates the Assessor's Office accommodating him on the condition of his house. Accuracy in his file regarding insulation, etc., as well as the details in each file is critical and needs to be documented extremely well. Mr. Ludlow said that was the point he was trying to make to the Board and bring to light. Mr. Ludlow said he talked to Mr. Golder about this and questioned why the home was originally downgraded to below average in the file and why it was subsequently upgraded to an average condition two years ago. Those types of details needed to be noted and documented as it is critical. Mr. Ludlow said he brought this to the attention of the Assessor and he also wanted to bring it to the attention of Commissioners. Mr. Ludlow said he is also being assessed for an outbuilding, but that building is actually on a different parcel and that needs to be noted in his file. If you are going to have files on record, they need to reflect what is there. The shop is not on the parcel in question, yet it is being assessed as being on the same parcel as the house. Why was this not corrected? That is another discrepancy and this could be just the tip of the iceberg, according to Mr. Ludlow. How many other files are like this? There needs to be accuracy in documents that are submitted to the state.

Mr. Ludlow said there are parcel reviews every five years and that is a lot of work and his hat is off for that work. Where is the documentation for this? Mr. Golder had said he didn't have time and if you don't have time to do the job correctly, perhaps there needs to be a six or seven year rotation, according to Mr. Ludlow. If this issue were to go to court, it would be difficult to defend and it would make everyone look bad. If someone is going to do a job, whatever that is, it needs to be done correctly and reflect accurately. Mr. Ludlow said we need to protect ourselves and he added that this is basically all he has to add.

Commissioner Kirby moved to sustain the Assessor's value and to accept changes for parcel #RP008300000140A and to add those changes to Mr. Ludlow's file in how the parcel has been valued, in that instead of a rating of average; it is now rated as fair. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

The Board of Equalization appeal hearing for parcel #RP008300000140A owned by Brian Ludlow ended at 11:00 a.m.

Assessor Ryals presented Commissioners with adjustments to the 2017 Boundary County Property Valuation Roll.

Commissioner Kirby moved to add a Homeowner exemption to parcel #RP62N02E025560 thereby reducing the taxable net value from \$71,070 to \$53,845. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Commissioner Kirby moved to remove category 32 (outbuildings) valued at \$2,190, category 46 (mobile home) valued at \$1,210 and category 47 (additions) valued at \$20,100 for parcel #RP00760003002AA as the owner states these were removed in November of year 2016. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

11:05 a.m., Commissioner Kirby moved to adjourn as the Board of Equalization and reconvene as the Board of Boundary County Commissioners. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Sheriff's Office Administrative Deputy Crystal Denton joined the meeting to present Commissioners with a Community Oriented Policing Services (COPS) grant application for signature. Ms. Denton explained that the COPS program is through the federal government and it allows agencies to hire new patrol deputies. Ms. Denton informed Commissioners that this position had been approved for the Sheriff's Office, but that it had not been funded. This program is a three year grant with a match each year of 20%, 25% and 50% the third year. Ms. Denton said the Sheriff's Office is going to request an exemption from the match portion if the county is considered indigent enough to qualify, but she doesn't know how that will turn out until the grant application is either approved or denied. This program is only to be used to hire a patrol deputy and Sheriff Kramer wants to have a patrol deputy that has additional duties where he or she could fill in at the jail when needed, which is also approved for the grant's intention. The grant application needs Commissioners' signature prior to submission. This grant not only pays for the deputy's wages, but also covers benefits, etc. There is also retirement and shift differential. This program covers the position for a three year period and then the Sheriff's Office would need to retain this position and fully fund it after that.

Commissioner Kirby moved to approve and sign the COPS grant application and any future related documents. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Ms. Denton left the meeting.

Deputy Clerk Nancy Ryals joined the meeting at 11:25 a.m.

Commissioner Kirby moved to go into closed session pursuant to Idaho Code 31-874. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously. 11:26 a.m., Commissioner Kirby moved to go out of closed session. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Commissioner Kirby moved to deny indigent cases 2017-15 and 2017-14. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Deputy Clerk Ryals left the meeting at 11:28 a.m.

11:30 a.m., Restorium Administrator Karlene Magee and Assistant Administrator Pam Barton joined the meeting to provide Commissioners with a Restorium report. Nurse Mary Cook also joined the meeting at Commissioners' request. Ms. Barton briefly reviewed quarterly budget and room rental statistics for Commissioners. Ms. Barton said the Restorium has a resident that is signing up for Medicaid and in addition, there is another resident on Medicaid looking for a room. It was said there is no other potential resident on the waiting list who is ready for a room. Commissioners said since no one else is ready it is okay to offer these rooms to the residents on Medicaid.

Commissioners were updated on matters pertaining to the Medicaid process. Acting Chairman Pinkerton said the Restorium is heading in the right direction and Restorium staff are doing a great job to where the county burden has been lightened. Acting Chairman Pinkerton thanked Ms. Magee, Ms. Barton and Ms. Cook for their work. The Restorium is operational due to these three positions.

Acting Chairman Pinkerton said Commissioners had visited the Restorium not too long ago and had a nice lunch. Acting Chairman Pinkerton said he noticed the staff and he questioned if there is any kind of dress code in which staff is not to wear holey or wrinkled clothing, shorts, open toed shoes or exposed shoulders. Ms. Magee said staff can wear jeans if they do not have holes in them. Acting Chairman Pinkerton suggested that Ms. Magee consider thinking about scrubs as it will be easier to identify the staff from visitors. The office administrator may not need to be in scrubs, but staff working on the floor, working for the residents, should be identifiable. With visitors coming and going they may think an employee is another visitor. Acting Chairman Pinkerton asked for a future update to the Restorium staff's dress code.

Acting Chairman Pinkerton spoke of the importance of having another staff member obtain an administrator's license in the event Ms. Magee ever has a prolonged absence. Ms. Barton said she and Ms. Magee were just talking about having her take some time to get that licensing process started. Acting Chairman Pinkerton said Commissioners would be willing to support the cost of this test. Those present discussed the importance of also having a licensed registered nurse and procedures for the medication cart as well as reviewing protocols in general. Ms. Cook said it sounds good and she hopes to work as a team as it is vital.

Commissioners discussed roles of the Administrator, Assistance Administrator and the nurse as well as discussed work stations and finding office space for the nurse, computers and computer backups, and updating systems for tracking narcotics. Acting Chairman Pinkerton mentioned that all three positions warrant having a direct line to Commissioners on a chain of command as they are critical to the operation. It may or may not work out that way, but today that is what Commissioners are looking at. Ms. Barton is the overriding authority for the computer and the Restorium cannot operate without Ms. Magee running the floor.

The meeting with Ms. Magee, Ms. Barton and Ms. Cook ended at 12:00 p.m.

Commissioners recessed for lunch at noon.

1:30 p.m., Commissioners reconvened for the afternoon session with Acting Chairman LeAlan Pinkerton, Commissioner Walt Kirby, and Deputy Clerk Michelle Rohrwasser.

1:30 p.m., Commissioner Kirby moved to go into executive session pursuant to Idaho Code 74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student. Acting Chairman Pinkerton yielded the chair to second. Commissioners voted as follows: Acting Chairman Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 2:25 p.m. No motion was made.

2:30 p.m., Commissioners looked into the status of the proposed letter of compliance Road and Bridge Superintendent Clint Kimball had wanted them to write about the Turner Hill rock pit as no prior designation as a pit could be found. Commissioners learned that Mr. Kimball was going to meet with County Civil Attorney Tevis Hull about this matter tomorrow and then update Commissioners.

Commissioner Kirby moved to write a letter of compliance regarding the county's rock quarries pending the outcome of the meeting between Road and Bridge Department Superintendent Clint Kimball and County Civil Attorney Tevis Hull. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

2:40 p.m., There being no further business, the meeting recessed until tomorrow at 9:00 a.m.

*****Tuesday, July 11, 2017, at 9:00 a.m.,** Commissioners met in regular session with Acting Chairman LeAlan Pinkerton, Commissioner Walt Kirby, and Deputy Clerk Michelle Rohrwasser.

9:00 a.m., Sheriff Dave Kramer and Chief Deputy Sheriff Rich Stephens joined the meeting.

Commissioners contacted County Civil Attorney Tevis Hull via telephone.

Commissioner Kirby moved to go into executive session pursuant to Idaho Code 74-206(1)f, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Acting Chairman Pinkerton yielded the chair to second. Commissioners voted as follows: Acting Chairman Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 9:30 a.m. No action was taken.

9:30 a.m., Sheriff Kramer, Chief Deputy Sheriff Stephens and Commissioners discussed the possibility of leasing the old mill site across from the Waterways building to use as overflow parking for the boat launch. It was said the parking area at the Waterways building/Rock Point boat launch gets congested quickly once you have three or more trucks parking there. It would be hard for an emergency vehicle to access the river if needed. The Sheriff's Office Marine Deputy contacted the mill site's property owner to see if the county could use the site for overflow parking and they were very receptive in allowing the county to use this area for truck and boat trailers. The property owner would like a year to year lease arrangement more-so for a liability benefit as opposed to a monetary benefit. Chief Deputy Sheriff Stephens said he did talk to County Civil Attorney Tevis Hull who offered to write the contract. The mill would improve the parking lot at their cost. Commissioners agreed that it would be great to use.

Chief Deputy Sheriff Stephens informed Commissioners that the Sheriff's Office has also discussed the possibility of having Commissioners adopt an ordinance in the future to establish a no wake zone at that location for this boat launch and the swimming area across the way.

Sheriff Kramer informed Commissioners the life jacket station will be installed soon at the Rock Point boat launch. The Sheriff's Office will talk with the Kootenai Tribe and Department of Fish and Game about location markers to help boaters identify where they are on the river if they need help.

The meeting with Sheriff Kramer and Chief Deputy Sheriff Stephens ended at 9:43 a.m.

Commissioners tended to administrative duties.

10:11 a.m., Courthouse Maintenance John Buckley joined the meeting at Commissioners' request. Those present reviewed the proposal from Maria's Cleaning Service to provide cleaning services at the armory.

Commissioner Kirby moved to approve and sign the contract from Maria's Cleaning Service to clean the offices at the armory. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

Mr. Buckley said he would contact Maria's Cleaning Service in order to have them present a new contract for Commissioners to consider as it pertains to cleaning the Courthouse.

Commissioners asked Mr. Buckley about creating new office spaces in the armory for Sheriff's staff. Mr. Buckley said it is similar to new construction in that you need to have power, phone, computer, heating and cooling, and lighting installed and he spoke of installing receptacles in these walls. Acting Chairman Pinkerton informed Mr. Buckley that the National Guard did not want the walls screwed into the existing floors as it may damage them. Acting Chairman Pinkerton said the county probably needs to get a contractor in there, get some bids and get started.

Mr. Buckley left the meeting.

10:32 a.m., Planning and Zoning Administrator John Moss joined the meeting.

Commissioner Kirby moved to adopt Ordinance 2017-1A. An ordinance of Boundary County, Idaho, amending Ordinance 2017-1, Boundary County Zoning and Subdivision Ordinance. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously. Ordinance 2017-1A reads as follows:

ORDINANCE NO. 2017-1A

AN ORDINANCE OF BOUNDARY COUNTY, IDAHO, AMENDING ORDINANCE 2017-1, BOUNDARY COUNTY ZONING AND SUBDIVISION ORDINANCE, TO:

- MODIFY SECTION 2. DEFINITIONS;**
- MODIFY SECTION 3. ADMINISTRATION;**
- MODIFY SECTION 4. ENFORCEMENT;**
- MODIFY SECTION 11. SUBDIVISIONS;**
- MODIFY SECTION 15. ZONE DISTRICT SPECIFICATIONS;**
- MODIFY SECTION 20. PARCEL DIVISIONS;**
- REMOVE SECTION 20.11. TRANSFER OF REAL PROPERTY TO FAMILY MEMBERS.**

WHEREAS, Section 67-6511, Idaho Code, does require that governing boards adopt zoning ordinances and to establish standards in each of the various zoning districts; and

WHEREAS, the Boundary County Planning and Zoning Commission determined the aforementioned objectives were prudent and necessary to the effectiveness of administering the Boundary County Zoning and Subdivision; and

WHEREAS, the Planning and Zoning Commission did hold public hearing on the proposed amendments May 18, 2017; and

WHEREAS, the Board of County Commissioners did hold public hearing on application 17-052 on June 20, 2017;

NOW, THEREFOR BE IT ORDAINED by the Board of County Commissioners of Boundary County, Idaho, that Ordinance 2017-1 Zoning and Subdivision Ordinance, is hereby amended by Ordinance 2017-1A, Zoning and Land Use Ordinance and is hereby adopted as an ordinance of Boundary County. Ordinance is attached and incorporated by reference as Exhibit A.

The Motion and Adoption of this Ordinance was passed and adopted by the Boundary County Commissioners on this 11th day of July, 2017, with the vote by the Commissioners recorded as follows:

Chairman Dinning	Absent
Commissioner Pinkerton	“aye”
Commissioner Kirby	“aye”

BOUNDARY COUNTY
BOARD OF COMMISSIONERS

Absent _____

Dan Dinning, CHAIRMAN

s/ _____

LeAlan Pinkerton, COMMISSIONER

s/ _____

Walt Kirby, COMMISSIONER

ATTEST

s/ _____

Glenda Poston, CLERK

By: Michelle Rohrwasser, Deputy Clerk

Clerk of the Board of County Commissioners

Recorded as instrument #271088

The full text of Ordinance 2017-1A is available and may be obtained from the Boundary County Clerk’s Office at the Boundary County Courthouse, Bonners Ferry, Idaho during regular office hours, 9:00 a.m. to 5:00 p.m., Monday through Friday excluding holidays

Commissioner Kirby moved to adopt Resolution 2017-19. A resolution establishing administrative fees for land use applications. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously. Resolution 2017-19 reads as follows:

Boundary County Idaho Resolution 2017-19

A RESOLUTION ESTABLISHING ADMINISTRATIVE FEES FOR LAND USE APPLICATIONS.

WHEREAS: Boundary County is required to exercise land use planning powers as granted at IC **67-6503** by developing ordinances establishing zones and regulating land uses, and;

WHEREAS: Section 3.9 of Zoning and Subdivision Ordinance 2017-1A, adopted by the Board of County Commissioners July 11, 2017, allows the adoption of fees associated with land use application processes;

NOW, THEREFORE, BE IT RESOLVED by the members of the Board of Commissioners of the County of Boundary, Idaho, that the following schedule of fees is hereby adopted to cover the costs of administering the provisions of the Boundary County Zoning and Subdivision Ordinance:

Certificate of Compliance	No fee
Request to Examine or Copy Records First 100 pages are free of charge	Per Idaho Code
Residential Placement Permit	\$35.00
Commercial/Industrial Placement Permit	\$50.00
Conditional Use Permit	\$90.00
Special Event Permit	\$90.00
Temporary Use Permit	\$180.00
Variance	\$90.00
Subdivision, Simple	\$35.00
Parcel Split, Simple	\$35.00
Parcel Split, Primitive	\$35.00
Parcel Line Adjustment	\$35.00
Lot Line Adjustment, Subdivision	\$35.00
Subdivision, Short Plat	\$90.00
Subdivision, Long Plat	\$180.00
Quasi-judicial Zone Map Amendment	\$200.00
*Comprehensive Plan Amendment	\$200.00
*Ordinance Amendment	\$200.00
Appeal	\$180.00

* - Fee not to be imposed if amendment application is initiated by the Planning and Zoning Commission or the Board of County Commissioners.

In addition to the above fees, applicants shall also reimburse Boundary County for first class mailings or display advertisements required for public notification pursuant to Section 20, Boundary County Zoning and Subdivision Ordinance.

Done this 11th day of July, 2017.

BOUNDARY COUNTY
BOARD OF COMMISSIONERS

Absent _____

Dan Dinning, Chairman

s/ _____

LeAlan Pinkerton, Commissioner

s/ _____

Walt Kirby, Commissioner

ATTEST:

s/ _____

Glenda Poston

Boundary County Clerk/Auditor/Recorder

Recorded as instrument #271087

Mr. Moss also met with Commissioners to discuss file storage for Planning and Zoning records. Mr. Moss said there is no electronic filing system. There are just physical files and that is okay, but there is the risk of flood, fire, etc., and if information is lost, that is a big problem. Mr. Moss said he just wanted to bring it to Commissioners' attention so they are already aware should such an event occur. Mr. Moss discussed parcel splits and having no way to reference that information in a computer so he has to search it out in a hard copy file and he explained the potential for difficulty if the parcel splits generate new parcel numbers that are several numbers apart. The county needs a system where we have all the information about a parcel, owners, name, parcel number, etc., on an electronic file so it is saved as a data file instead

of FileMaker Pro. There is a program, but it involves more departments than just Planning and Zoning. Acting Chairman Pinkerton asked how the Assessor's Office would create a parcel split and Mr. Moss mentioned seeing a parcel that could be split, having it surveyed and a new parcel number is issued. Mr. Moss is then notified by the county mapper of this new split. Acting Chairman Pinkerton said Commissioners would want to know the system, what's involved and the cost. Mr. Moss said the program is expensive and it takes people who understand what they are doing to use it. Commissioner Kirby suggested Mr. Moss discuss this with the other affected departments and offices and research information to present to Commissioners. Commissioners and Mr. Moss discussed being able to obtain information off the AS400.

The meeting with Mr. Moss ended at 11:08 a.m.

11:09 a.m., Commissioner Kirby moved to go into executive session pursuant to Idaho Code 74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. Acting Chairman Pinkerton yielded the chair to second. Commissioners voted as follows: Acting Chairman Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 11:55 a.m. No action was taken.

Commissioner Kirby moved to cancel taxes for years 2001 through 2004 totaling \$873.99, plus late fees, costs and interest for parcel #RPB0240001009AA as the property was sold at tax deed auction. Acting Chairman Pinkerton yielded the chair to second. Motion passed unanimously.

There being no further business, the meeting adjourned at 12:00 p.m.

LeAlan L. Pinkerton, Acting Chairman

Attest:

Glenda Poston, Clerk

By: Michelle Rohrwasser, Deputy Clerk